



ACCESS TO JUSTICE INTERNSHIP PROGRAM – SUMMER 2017

Program Overview

The [Access to Justice Internship Program](#) has a two-fold purpose: to provide a unique opportunity for law students intern with non-profit civil legal services providers located in areas without a local law school and to provide on-going support for law students who intern with non-profit civil legal services providers located in urban areas.

The goals of the internship program are to encourage students help address the legal problems of underserved individuals and communities and to educate future attorneys about those problems. Each law student will provide direct legal services to low-income clients under the supervision of accomplished lawyers, while learning about access to justice matters, legal decision-making, advocacy skills, attorney-client relationships, and legal institutions. Each supervising attorney will provide the law student with a variety of experiences and assignments, including significant research and writing.

During Summer 2017, the Commission will provide approximately 8 internships to law students. The summer internships will not be restricted solely to students attending law school in Texas; however priority will be given to students attending Texas law schools.

Summer interns will be granted a stipend of \$5,000 for 400 hours of work. Students will receive payment directly from the Texas Access to Justice Commission and will be issued a 1099 at the end of the year. The stipend is considered taxable income and students are responsible for ascertaining their own tax liability.

Each prospective intern will need to contact his/her desired legal services organization to secure placement and must include the organization's name and the supervising attorney on his/her application.

Internship participants will be recognized on the Commission's website, in press releases, print publications, and in local law school media releases.

Program Detail

To be considered for an internship, each student must:

1. Complete and submit the attached application to the Commission. Applications for the summer internship are due no later than **5pm, Tuesday, April 4, 2017** and must include:
 - a. the intended legal services organization where the internship will take place (application Section D); and
 - b. a statement from the legal services staff attorney agreeing to host the student as an intern (application Section G).
2. Participate in a webinar or webcast which will primarily focus on professionalism, what to expect during the internship, and serve as a primer for working in the legal services setting.
3. Begin the internship no later than June 5, 2017. The internship requires a minimum of 400 hours of work.
4. Commit to submitting an end-of-internship 1,000-word essay detailing his/her internship experience. The essay may be used by the respective law school to highlight the internship experience and will be published as a news release in connection with the annual Pro Bono Week celebration, as well as on the Commission's website and other print publications.



To be considered for an internship, each organization must:

1. Develop a summer internship position that provides the law student significant work on legal issues for a minimum of 400 hours.
2. Designate an attorney with a minimum of three years of experience who will be responsible for supervising and working with the student intern for the duration of his/her internship and tell Commission staff who is the designated attorney;
3. Upon selection of the supervising attorney, duties are as follows:
 - a. Supervisors should ensure that each student receives an orientation about the mission of the office, workplace policies and procedures, resources available, and confidentiality of information, documents and files. Supervisors are asked to provide training materials or a list of suggested readings to students.
 - b. Students should be assigned to do significant legal work. Supervisors are encouraged to assign tasks based on their needs, keeping in mind that some projects and/or opportunities for observation are more suited to student objectives than others. Supervisors are asked to plan challenging, varied assignments, including substantive legal research and writing.
 - c. Supervisors are responsible for monitoring and evaluating the student. If students receive work from several people, supervisors should be aware of the assignments and resolve any conflicts that arise. Students may occasionally work with non-lawyer professionals, but the student's work must be primarily legal in nature. Students are to meet regularly with his/her supervisor to discuss cases, proceedings, clients, professional responsibility issues, and activities the student has observed. Such interactions help the student develop insight into the role of lawyers.
 - d. Supervisors will be asked to complete a brief survey at the end of the internship to evaluate the ATJIP as it relates to the student experience.

Available Placement Offices:

Legal services placement locations are available in **both** rural and urban locations. Potential interns will need to apply directly to the legal services organization with which they want to work. The potential intern will complete Sections A – F, plus supporting documentation, and the supervising attorney will fill out Section G of the application.